

Operator concession request form

Section A: Request (to be completed by the operator and communicated to SEPA)**Operator details**

Name		Non-conformance ref. no.		Date of request	
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Details of non-conformance (including unique identifiers of determinand(s) affected)

NOTE: Non-conformance details may be attached in pdf format where this can be directly exported from the quality management system. A list of affected unique identifiers may be attached in Excel format.

Concession request

NOTE: Details of the concession request **must** be typed into the text box below.

Please email completed forms to: operator.monitoring@sepa.org.uk; with the subject line “**MACS Operator Concession Request**”.

Operator concession request form

Section B: Admin. details (FOR SEPA INTERNAL USE ONLY)

Request information	Date of receipt	Assessment completed	Operator notified	Notification date
		Y / N		

Q-Pulse information	Concession logged	Date	By	CA/PA ref. no.
	Y / N			

NEMS information	CA/PA assigned	Sample results	Date	By
	Y / N	Released / Cancelled		