

Radioactive Waste Adviser Approval Board

Note of meeting

3 November 2025

Present: Board Member (NRW) chair for this meeting, Secretariat (NRW) note taker for this meeting, Secretariat (EA), Board Member (SEPA) Secretariat (SEPA), Board Member (NIEA) Secretariat (NIEA), Nuclear Board Member (NEILG), Non-Nuclear Board Member (SULG), Non-Nuclear Board Member (SNNILG). **Apologies:** Board Member (EA).

1. Welcome and introductions

Board Member (NRW) welcomed everyone to the meeting and noted that we were quorate.

2. New EA member of RWA Secretariat

A new secretariat member for the EA was introduced to the board. They agreed to abide by the RWA board constitution and there were no objections to their membership. The board thanked the outgoing member of the secretariate for their contribution and assistance to other members over the years.

3. Minutes of last meeting and actions arising

Minutes of the meeting held on 19 May 2025 were reviewed and agreed.

Action 18.1 Secretariat (SEPA) to renumber the constitution. This action is ongoing as the constitution is likely to require some formatting to meet accessibility requirements. The group agreed that correcting the numbering at the end of the formatting process, would avoid duplication of effort. The finalised document will be presented to the board meeting for agreement.

Status – Open

Action 18.2 (Linked to Action 18.1) Secretariat (SEPA) to ascertain SEPA's current document accessibility requirements for publishing on its website and the impact on publishing of the RWA Approval Board minutes. Other regulators were also asked to consider whether they could publish them on their websites.

After internal discussions, NRW reported that it was currently unable to host the minutes. NIEA noted that their website could host the minutes if needed. SEPA confirmed they can continue to host the minutes, although a process is underway to review of all existing documents to ensure they meet accessibility requirements for inclusion on their new website. Any significant changes to relevant documents will be brought to the board for approval. The process is likely to take around 6 months and SEPA will update at the next meeting.

Status – Open

Action 18.8 Secretariat (EA) to contact the RRSL regulator and request plan for going forward and timescale for assessing the Corporate RWA arrangements

EA has contacted the relevant regulator. The group noted that due to the length of time elapsed since the application was submitted, the assessment may need to consider any changes to the operator's management arrangements which may have occurred during that period.

Status – Open

Action 19.1 SEPA took an action to review the syllabus and circulate within the secretariat and then to send by correspondence the completed version for agreement by the board.

SEPA have updated the syllabus, circulated among the group, and plan to publish shortly.

Status – Closed

Action 19.2 Once the syllabus is updated, the board agreed that relevant organisations such as CRWAs should be informed. A communique will be drafted and shared amongst the secretariat. It was also noted that regulatory staff should be made aware of the change.

SEPA have circulated a letter which was discussed. The group suggested adding a comment on transitional arrangements for applicants who were already in the assessment process. A 'grace period' of 3 months was considered proportionate.

SEPA noted some difficulty in obtaining a current list of approved CRWA bodies to include in the communique. To remedy this, the regulators have shared records to compile a complete list, which will be shared with the group.

The EA also shared contact information for relevant RPA2000 board members.

Status – Open

Action 19.3 SEPA will provide an update on their CRWA investigation once complete.

The investigation is ongoing, and the key lessons will be shared with the group once complete.

Status – Open

Action 19.4 EA to communicate to the site inspector that the revised CRWA requirements for SFL are satisfactory.

Status – Complete

Action 19.5 Regulators to consider adding a review of CRWA into compliance assessment plans for the 2026/27 inspection period.

This was discussed, and the group considered it necessary to wait until SEPA's investigation (see 19.3) is complete. This is to ensure that any learning can be incorporated into regulator assessment plans including themed inspections. The action will therefore remain open.

The nuclear board member noted that regulators had previously shared details of planned themed inspections with industry (e.g. via NIELG) hence similar early engagement should be considered for any planned inspections of CRWA arrangements.

Status – Open.

4. Query from EDF on syllabus

EDF queried the use of collective dose vs representative person in objective 11f, as these can differ depending on the regulations and guidance; some of which has been updated recently. The group considered that it should be clear which measure is being referred to in the syllabus, and that 11f should be reviewed to ensure clarity. Additionally, the nuclear board member suggested obtaining views from industry forums. In the meantime, the group agreed to publish the updated syllabus in its current form. Appropriate wording for 11f will be proposed by the secretariat and circulated for discussion at the next board meeting.

Status - Open

5. Next meeting

To be chaired by NIEA.

Action 18.9: Secretariat to find a suitable date for the next meeting, which was proposed to be in 6 months time. The secretariat will find a suitable date.

Status – Open.

Meeting closed.