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**R-IND-A1**

**The Environmental Authorisations (Scotland) Regulations 2018 (EASR)**

**Industrial Registration Activity:**

**Unloading and refuelling of petrol at service stations**

Version 1.0

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## How to use this activity form

Use this form to:

* Apply for a new registration to carry on the activity specified in Section 1.
* Apply to vary a registration to add the activity specified in Section 1.
* Apply to transfer a registration that authorises the activity specified in Section 1.

## Before you apply

* You must read and ensure you can comply with all the standard conditions for this activity. Up to date standard conditions and associated guidance is available on the relevant activity specific page on our [website](https://www.sepa.org.uk/easr).
* Where you see the term ‘document reference’, enter the document reference(s) for the information you have provided. These must be submitted along with the completed form.
* Complete all relevant sections of this form and submit all the required information. If you fail to do so, we will return your application and may retain part of the fee.

## Multiple activities under a single registration

We may authorise multiple activities under a single registration, but only if the activities are connected. Activities may be considered connected if they are:

* located at the same geographical location,
* part of the same project, or
* operationally linked.

If the activities are connected, you may submit a single application for multiple activitiesunder one registration.

If the activities are not connected, you must submit a separate application for each activity.

## How to apply

**Digital application service:**

The quickest and easiest way to apply for a **new registration** or a **variation of a registration** is via our [digital application service](https://www.sepa.org.uk/easr) on our website.

You will need to upload:

1. Completed activity form(s)
2. Any required supporting information

Important: The digital application service cannot be used to apply for a **transfer of a registration**. To transfer a registration, you must apply by email or post.

**Email/Post application:**

If you cannot apply using our digital application service, you can submit your application by email or post.

* For a **new registration or a variation of a registration**, your application must include:

1. A completed APP-GEN1 form
2. Completed activity form(s)
3. Any required supporting information

* For a **transfer of a registration**, your application must include:

1. A completed APP-GEN2 form
2. Completed activity form(s)
3. Any required supporting information

You will find the email and postal addresses for submitting your application in the APP-GEN1 and APP-GEN2 forms.

You can download [APP-GEN1, APP-GEN2, and activity forms](https://www.sepa.org.uk/easr) from our website.

## Section 1 - Activity description

This is the activity form for the following industrial registration activity:

1. The unloading of petrol into stationary storage tanks at a service station where the total quantity of petrol unloaded into such tanks at the service station in any 12-month period is likely to be equal or greater than 500m3 (500,000 litres); and the refuelling of motor vehicles at an existing service station, if the petrol refuelling throughput is more than 3,000m3 (3,000,000 litres) in any 12-month period.
2. The unloading of petrol into stationary storage tanks at a service station where the total quantity of petrol unloaded into such tanks at the service station in any 12-month period is likely to be equal or greater than 500m3 (500,000 litres); and the refuelling of motor vehicles at a new service station, if the petrol refuelling throughput is, or is intended to be, 500m3 (500,000 litres) or more in any 12-month period.
3. The unloading of petrol into stationary storage tanks at a service station where the total quantity of petrol unloaded into such tanks at the service station in any 12 month period is likely to be equal or greater than 500m3 (500,000 litres); and the refuelling of motor vehicles at a new service station, if the petrol refuelling throughput is, or is intended to be, 100m3 (100,000 litres) or more in any 12-month period and the service station is under permanent living quarters or working areas.

Where:

* ‘New service station’ means a service station which is put into operation on or after 1 January 2012, or an existing service station where a significant alteration or renewal of the station infrastructure has been completed on or after 1 January 2012.
* ‘Existing service station’ means a service station which was put into operation or for which planning permission was granted on or before 31 December 2011.

## Section 2 - Location of the activity

Please provide the following information about the location of the activity.

**Table 1: Location details**

| **Question** | **Answer** |
| --- | --- |
| **Location name** |  |
| **Address** |  |
| **Postcode** |  |
| **National Grid Reference (NGR)**  (At least 2 letters followed by 8 digits, e.g. AB 1234 6789. You can use our [SEPA NGR Tool](https://map.sepa.org.uk/ngrtool/) to find your NGR.) |  |

## Section 3 - Application type

Please tick **only one** box below to confirm the type of application you wish to submit, then proceed to the relevant section. Note: You must submit a separate application for each application type.

1. **New registration** to carry on the activity specified in Section 1.

(proceed to Section A)

1. **Variation** of an existing registration to add the activity specified in Section 1.

(proceed to Section B)

1. **Transfer** of the activity specified in Section 1.

(proceed to Section C)

## Section A - New registration

### A.1 Compliance with standard conditions

To apply for a new registration, you must comply with all standard conditions associated with the activity. You can find the most up to date standard conditions on the relevant activity specific page on our website.

Please tick the box to confirm the following statement:

I confirm that the applicant has read, understood and is able to comply with the

standard conditions associated with the activity specified in Section 1.

## Section B - Variation of a registration

You can apply to add the activity specified in Section 1 to an existing registration only where the activities are connected.

If the activities are not connected, you must submit a separate application for each activity.

### B.1 Registration reference

Please provide the reference of the registration you wish to vary.

| **Registration reference** (e.g. EAS/R/1234, PPC/B/1234) |
| --- |
|  |

### B.2 Compliance with standard conditions

To apply to vary your registration, you must comply with all standard conditions associated with the activity. You can find the most up to date standard conditions on the relevant activity specific page on our website.

Please tick the box to confirm the following statement:

I confirm that the applicant has read, understood and is able to comply with the

standard conditions associated with the activity specified in Section 1.

## Section C - Transfer of a registration

If the registration authorises multiple activities, you must submit a separate activity form for each activity you wish to transfer, along with the appropriate transfer fee.

Activity forms are available on our [website](https://www.sepa.org.uk/easr).

### C.1 Registration reference

Please provide the reference of the registration you wish to transfer.

If you are transferring multiple registrations authorising only the activity specified in Section 1 to the same transferee (proposed authorised person), please provide all relevant registration references.

| **Registration reference** (e.g. EAS/R/1234, PPC/B/1234) |
| --- |
|  |

### C.2 Compliance with standard conditions

To transfer a registration in whole or in part, the transferee (proposed authorised person) must comply with all standard conditions associated with the activity. You can find the most up to date standard conditions on the relevant activity specific page on our website.

Please tick the box to confirm the following statement:

I confirm that the transferee (proposed authorised person) has read, understood  and is able to comply with the standard conditions associated with the activity

specified in Section 1.

The transferee should be aware that they may be held responsible for the impact of activities on the land from the date the registration was first granted, not just from the date of transfer.

### C.3 Transfer in whole or in part

Tick only one box to confirm the type of transfer you are applying for.

#### Transfer the whole registration

#### Note: If the registration authorises multiple activities, you must submit a separate activity form for each activity to transfer the whole registration.

#### Transfer part of the registration

#### The registration authorises multiple activities, and I am applying to transfer the activity specified in Section 1.