

**P-WAS-A2S**

**The Environmental Authorisations (Scotland) Regulations 2018 (EASR)**

**Waste Permit Surrender Form:**

**Treatment of waste for the purpose of remedial action (mobile plant)**

Version 1.0

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## How to use this waste permit surrender form

Use this form to apply for a surrender of a permit that authorises the following waste activity:

* Treatment of waste for the purpose of remedial action with respect to land or the water environment (mobile plant).

## Before you apply

* Check your permit to identify the type of authorised activities (e.g. water, waste, industrial activities).
* Use the correct surrender form for the type of activity you want to surrender. For example, use the water surrender form to surrender a water permit activity, the waste surrender form to surrender a waste permit activity, or the appropriate surrender form for other activities.
* Where you see the term ‘document reference’, enter the document reference(s) for the information you have provided. These must be submitted along with the completed form.
* For applications made with insufficient or inadequate information; we will return these to the applicant with an explanation of what additional information is required and may retain part of the application fee in accordance with our published charging scheme.

## How to apply

**Email application (preferred)**

* Send your completed application to registry@sepa.org.uk.

**Post application (slower processing)**

* You can also send your application by post, but please note it may take longer to process.
* The postal address is provided in the APP-GEN3 form.

**What to include in your application**

* A completed APP-GEN3 form
* Completed surrender form(s)
* Any required supporting information

**Where to get the forms**

* You can download [APP-GEN3 and surrender forms](https://www.sepa.org.uk/easr) from our website.

## Section 1 - Permit reference

Please provide the reference of the permit you wish to surrender.

| **Permit reference** (e.g. EAS/P/1234, WML/L/1234567) |
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|  |

## Section 2 - About your proposed surrender

Please select the box to confirm the following statement:

The applicant wishes to surrender all activities associated with this permit, and [ ]

there is no current deployment.

## Section 3 - Surrender report

To surrender your permit, you must submit a surrender report that includes the following information:

1. **Deployment history and locations clearance**
* List all deployment locations with a summary of the treatment activities at each location, and approximate start and end dates for each deployment.
* Confirm that all equipment, waste, and substances associated with the waste activity have been removed from each location.
1. **Subsistence fees** **and charges**

Confirm that all subsistence fees and charges have been paid in full.

1. **Monitoring**

Confirm that all monitoring requirements in respect of the authorisationhave been met.

1. **Data returns**

Confirm that all data returns have been submitted as per the authorisation**.**

1. **Compliance issues**

List any permit breaches, environmental incidents, and provide SEPA compliance/inspection reports, if available.

| **Document reference** |
| --- |
|  |

We may ask for additional information if needed to process your surrender application.